Christmas planning checklist: free 6-week plan to print

Six weeks from budget to Christmas Day, so December stays calm.

How organised hosts do it: budget and guests first, gifts early, food shopping in two rounds.

6 weeks before

- [ ] **Set the budget for gifts and food (20m)**
- [ ] **Agree who hosts and who is coming (20m)**

5 weeks before

- [ ] **Make the gift list (30m)**

4 weeks before

- [ ] **Buy or order the gifts (2h)**
  Order online gifts first; delivery slows down in December.

3 weeks before

- [ ] **Write and send the cards (45m)**
- [ ] **Decorate: tree and lights (2h)**

2 weeks before

- [ ] **Plan the menu and who brings what (30m)**

1 week before

- [ ] **Order meat, fish or anything special (20m)**
- [ ] **Wrap the gifts (1h)**

3 days before

- [ ] **Do the big food shop (1h 30m)**

1 day before

- [ ] **Prepare ahead: desserts and the table (1h 30m)**

Christmas Day

- [ ] **Christmas Day**

After the christmas day

- [ ] **Say thank you and keep receipts for returns (15m)**

Free checklist from Plenzu, the calm to-do app that plans only what fits. Plan these steps on the right days:
plenzu.com/templates/christmas-planning-checklist